**CONSTITUTI0N OF THE HAVENSTREET, IW.**

**COMMUNITY ASSOCIATION**

1. NAME. The name of the Association shall be the Havenstreet Community Association (hereinafter called 'the Association’).

2. OBJECTS. The objects of the Association shall be:

(a) to promote the benefit of the inhabitants of Havenstreet, Isle of Wight, and the neighbourhood

 (hereinafter called “the area of benefit”) without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organizations and inhabitants in a common effort to advance education and to provide facilities in the interests of socialwelfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

(b) to establish or to secure the establishment of a Community Centre (hereinafter called `the Centre’) and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of. such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects The Association shall be non-party in politics and non-sectarian in religion.

The Association shall have power to affiliate to the National Federation of Community Association and to other organizations with similar charitable objects

3. MEMBERSHIP. Membership of the Association shall be of two kinds: (a) Individual members who shall be either Full, junior or Associate members. (b) Group members who shall be the Constituent bodies and Sections.

4. INDIVIDUAL MEMBERSHIP shall be open, irrespective of political party, nationality, religious opinion, race or colour, to:

(a) All persons aged eighteen and over living in the area of benefit who shall be called Full members.

 (b) All persons under the age of eighteen living in the area of benefit who shall be called Junior members. Junior members shall not have the right to vote at member's meetings.

 (c) Well-wishers anywhere who shall be called Associate Members. Associate members shall not have the right to vote at members’ meetings but may elect from among themselves one representative to the Committee who shall have the right to vote as if he were a full member.

 The manner in which Associate and Junior members elect their representatives shall be determined by the Committee from time to time.

5. GROUP MEMBERSHIP

(a)Constituent bodies shall be the local statutory authorities and such voluntary organizations as operate in the area of benefit and satisfy the Committee that they are independent organizations or branches of independent national or other organizations.

(b) Sections shall be such groups as may, with the permission of the Committee, be formed within the Association among the individual members for the furtherance of a common activity.

Each Constituent body and Section shall have the right to appoint one representative to be a member of the Committee and at any time by giving notice in writing to the Secretaryof the Association to revoke theappointment of such a member and to appoint another member in his place. Such a member shall have theright to attend and to vote at General ­Meetings of the Association.

6. TERMINATION OF MEMBERSHIP

The Committee shall have the right for good and sufficient reason to terminate the membership of an individual member or of a Constituent body or Section provided that the individual member or person representing the body or section shall have the right to be heard by the Committee before a decision is made.

7 THE GENERAL COMMITTEE; Subject to the limitationsset out in Clause 10 hereof, the policy and general management of the affairs of the Association shall be directed by a Committee which shall meet not less than ten times a year The Committee shall consist of :

(a)Therepresentatives appointed by Constituent bodies and Sections in accordance with Clause 5.

(b) Such number of representatives of Full members, tobe elected from among and by themselves at the Annual General Meeting as is equal to one for every 50 full members

 (d) One representative of Associate members elected in accordance with Clause 4(c).

(e) The Honorary Officers of the Association and of the Committee ex-officio in accordance with Clause 9(a).

(f) Two representatives appointed by the Trustees, if Trustees shall have been appointed in accordance with Clause 15.

(g) Such persons employed by or seconded to the Association as the Committee may from time to time determine in accordance with Clause 9(b).

In addition the Committee may co-opt further members who shall be members of the Association provided that the number of co-opted members shall not exceed one-third of the total number of members of the Committee as defined above. All members of the Committee shall retire annually but shall be eligible to be appointed or co-opted again. The Committee shall have power toappoint such sub committees as it may from time to time decide and may determine their powers and terms of reference.

9. OFFICERS (a) Honorary Officers. The Annual General Meeting shall elect an Honorary Secretary, Treasurer and such other officers of the Association as it may from time to time determine. The Committee shall elect its Chairman and such other officers as it may from time to time determine.

(b) Paid Officers. The Committee shall have power to appoint and dismiss such employees of the Association as it may from time to time determine.

10. ANNUAL GENERAL MEETING. Once in each year, in the month of October the Committee shall convene an Annual General Meeting of the Association, which allindividual members and representatives of the Constituent bodies and Sections shall be entitled to attend, for the purpose of receiving the Annual Report of the Committee and the annual examined Statement of Accounts; of appointing Honorary Officers of the Association; of accepting resignations of members of the Committee; of electing representatives of Full members to serve on the Committee; of appointing an Examiner of Accounts; of making recommendations to the Committee and, whenever necessary, of voting on proposals to amend this Constitution in accordance withClause 17 hereof.

11. SPECIAL GENERAL MEETINGS, The Chairman of the Committee, or the Secre­tary may at any time at their discretion, and shall within twenty-one days of receiving a written request so to do signed by not less than 15 members having the powerto vote and giving reasons for the request, call a Special General Meeting of theAssociationfor the purpose of altering theConstitution in accordance with Clause 17 hereof or of considering any matter which may be referred to them by the Committee or for any other purpose.

12 RULES OF PROCEDURE AT ALL MEETINGS.

 (a) Voting. Subject to the provisions of Clause 17, all questions arising at any meeting shall be decided by a simple majority of those present and entitled to vote thereat No member shall exercise more than one vote notwithstanding that he may have been appointed to represent two or more interests but in case of an equality of votes the Chairman shall have a second or casting vote­

(b) Quorum. One-third of the members shall form a quorum at meetings of the Committee and all other Committees. Twenty members shall form a quorum at General Meetings of the Association.

(c) Minutes. Minute books shall be kept by the Association, the Committee and all other committees and the appropriate Secretary shall enter therein a record of all proceedings and resolutions. Sub-groups of the Committee will report back to the Monthly Association Meetings and their reports will be recorded as part of the minutes of that meeting.

13 STANDING ORDERS AND RULES FOR THE USE OF THE CENTRE. The committee shall have power to adopt and issue Standing Orders and/or Rules for the use of the Centre. Such Standing Orders and Rules shall come into operation immediately, provided always that they shall not be inconsistent with the provisions of this Constitution.

 14 FINANCE All monies raised by or on behalf of the Association shall be applied to further the objects of the Association and for no other purpose

(b) The Honorary Treasurer shall keep proper accounts of the finances of the Association

(c) The accounts shall be examined at least once a year by an examiner who shall be appointed at the Annual General Meeting

(d) A statement of accounts for the last financial year shall be submitted to the Annual General Meeting. The Financial year shall end on 31st July

15 TRUST PROPERTY. The title of all and any real property which may be acquired by or for the purposes of the Association shall be vested in Trustees who shall be appointed by the Committee and who shall enter into a Deed of Trust setting forth the purposes and conditions under which they hold the said property in trust for the Association. The number of Trustees shall not be less than (2) nor more than (4).

16 DISSOLUTION. If the Committee by a simple majority decides at any time that on the ground of expense or otherwise it is necessary or advisable to dissolve the Association it shall call a meeting of all members of the Association who have the power to vote and of the inhabitants of the area of benefit of the age of eighteen years and upwards of which meeting not less than 21 days’ notice (stating the terms of the resolution to be proposed thereat) shall be posted in a conspicuous place or places in the area of benefit and advertised in a newspaper circulating in the area of benefit and given in writing to the Secretary of State for Education and Science and the Secretary of the National Federation of Community Associations. If such decision shall be confirmed by a simple majority of those present and voting at such meeting the Committee shall have power to dispose of any assets held by or in the name of the Association. Any asset remaining after the satisfaction of any proper debts and liabilities shall be applied towards charitable purposes for the benefit of the inhabitants of the area of benefit as the Committee may decide and as may be approved by the Secretary of State for Education and Science.

17 ALTERATIONS TO THE CONSTITUTION. Any proposal to alter this Constitution must be delivered in writing to the Secretary of the Association not less than 28days before the date of the meeting at which it is first to be considered.

An alteration will require the approval of both: (a) a simple majority of members of the Committee present and voting at a Committee meeting: (b) a two thirds majority of individual members and representatives of the Constituent bodies and Sections of the Association present and voting at a General meeting.

Notice of each such meeting must have been given in accordance with normal procedure but not less than 14 days prior to the meeting in question and giving the wording of the proposed alterations.

No alteration to Clause 2 shall be made without the consent of the Secretary of State for Education and Science­

If Trustees have been appointed in accordance with Clause 15 hereof an alteration shall not be made without the knowledge and consent of the Trustees, but such consent shall not be unreasonably withheld by them

Constitution as approved by the Annual General Meeting on the XXXX

XXXX Chair