

CONSTITUTION OF THE HAVENSTREET COMMUNITY ASSOCIATION

1. NAME

The name of the Association shall be the Havenstreet Community Association (hereinafter called 'the Association').

The Association shall be affiliated to the Action with Communities in Rural England (ACRE) and to other organisations with similar interests.

2. OBJECTS. The objects of the Association shall be:

(a) to promote the benefit of the inhabitants of Havenstreet, Isle of Wight, and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

(b) to establish or to secure the establishment of a Community Centre (hereinafter called 'the Centre') and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects. The Association shall be non-party in politics and non-sectarian in religion.

These "Objects" will be managed by a Board of Trustees, hereafter called The General Committee, made up of elected members, as defined in Clause 5 below.

3. POWERS

In furtherance of the objects but not otherwise the General Committee may exercise the following powers, at its discretion:

- Raise funds and invite and receive contributions by way of subscription, donation, grant and otherwise;
- Recruit suitable volunteers and staff as are required to achieve the objects;
- Do all other such lawful things as shall further the objects;
- Co-operate with other voluntary organisations, statutory authorities, St. Perter's Church and individuals, sharing an interest or similar interests within the area of benefit;
- Support any local forum of representatives of community groups, voluntary organisations statutory authorities;
- Assist in the promotion and development of other community organisations and community social enterprises in the area of benefit;
- Arrange and provide for the holding of exhibitions, sales, meetings, lectures, classes seminars or training courses, and all forms of recreational and other leisure-activity
- Buy, take on lease or in exchange, hire or otherwise acquire any property and to maintain and equip it for use;

- Sell (in liaison with the Building Trustees – see Clause 12 below), lease or otherwise dispose of all or any part of the property belonging to the Association. In exercising this power, the Association must comply as appropriate with sections 117 to 123 of the Charities Act 2011;
- Employ and remunerate such staff as are necessary for carrying out the work of the Association. The Association may employ or remunerate a General Committee member only to the extent that It is permitted to do so by Clause 11.5 (Benefits and payments to charity trustees and connected persons and Clause 11.6 (Scope and powers permitting General Com,mittee members and connected persons) and provided it complies with the conditions of those and related clauses.

4. MEMBERSHIP.

Membership of the Association shall be either:

- (a) Individual members - 3 categories as in Clause 4.1 below
- (b) Group members - 2 categories as in Clause 4.2 below

Members of either category shall have read and understood the expected commitment prior to their being elected to the General Committee and the possible consequences of regular non attendance at General Meetings or any other sub group to which they have been appointed, see Clause 5 below

4.1 Individual Membership

shall be open, irrespective of sex, sexual preference, sexual orientation, political persuasion, nationality, religious belief, ethnicity, race, colour, to:

- (a) All persons aged eighteen and over living in "the area of benefit" who shall be called Full Members.
- (b) All persons under the age of eighteen living in the area of benefit shall be called Junior members. Junior members shall not have the right to serve on the General Committee and therefore cannot vote at member's meetings.
- (c) Associate Members who offer, provide or otherwise give support, in whatever form, to the Association. Associate members shall not have the right to vote at General Committee meetings but can have their view(s) and opinion(s) represented through the appropriate and approved channels.

4.2 Group Membership

- (a) Constituent bodies shall be the local statutory authorities, St. Peter's Church and such voluntary organisations as operate in the area of benefit and satisfy the General Committee that they are independent organisations or branches of independent national or other organisations.
- (b) Sections shall be such groups as may, with the permission of the General Committee, be formed within the Association among the individual members for the furtherance of a common activity.

Each Constituent Body and Section shall have the right to appoint one representative to be a member of the General Committee and at any time by giving notice in writing to the Secre-

tary of the Association to revoke the appointment of such a member and to appoint another member in his or her place. Such a member shall have the right to attend and to vote at General Meetings of the Association.

A Schedule to Membership is appended to this Constitution.

4.3. Termination of Membership

The General Committee shall have the right for good and sufficient reason to terminate the membership of an individual member or of a Constituent Body or Section for either acting in contravention of the Association's interest or Constitution or for failing to attend meetings on a regular basis *, provided that the individual member or person representing the Body or Section shall have the right to be heard by the General Committee before a decision is made.

- ⑩ A member will be deemed to have not regularly attended meetings if he or she misses 3 consecutive meetings in any 6 monthly period without good reason eg. Illness.

5. THE GENERAL COMMITTEE

Subject to the limitations set out in Clause 3 hereof, the policies, procedures and executive management of the affairs of the Association shall be directed by a General Committee which shall meet not less than three times nor more than 6 times a year.

5.1 The General Committee shall consist of :

- (a) The representatives appointed by Constituent Bodies and Sections in accordance with Clause 4.1 and 4.2.
- (b) Such number of representatives of Full members, to be elected from among and by themselves at the Annual General Meeting as is equal to a Committee which shall not be less than 9 nor greater than 19 members
- (c) The Honorary Officers of the Association and of the Committee ex-officio in accordance with Clause 6.
- (d) Two representatives appointed by the Building Trustees, if Building Trustees shall have been appointed in accordance with Clause 12.
- (e) Such persons employed by or seconded to the Association as the Committee may from time to time determine in accordance with Clause 4.

In addition the Committee may co-opt up to three further members who shall be members of the Association provided that the number of co-opted members shall not exceed one-third of the total number of members of the General Committee as defined above.

All members of the General Committee shall retire annually but shall be eligible to be appointed or co-opted again.

5.2 Conflicts of interest and conflicts of loyalty

A General Committee member must:

- declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Association or in any transaction or arrangement entered into by the Association which has not previously been declared; and
- absent himself or herself from any discussions of the General Committee in which it is possible that a conflict of interest will arise between his or her duty to act solely in the interests of the Association and any personal interest (including but not limited to any financial interest).
- Any General Committee member absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the General Committee on the matter.

5.3 Meetings

Any decision may be taken either:

- at a meeting of the General Committee; participating at such a meeting shall qualify as being present at the meeting; or
- at a remote meeting held over electronic means
- by a resolution in writing or in electronic form agreed by a simple majority of all the General Committee entitled to receive notice of a meeting of General Committee or to vote upon the resolution shall be as valid and effectual as if it had been passed at a meeting of the General Committee
- a copy of the resolution is sent or submitted to all the General Committee members eligible to vote; and
- a simple majority of the General Committee has signified its agreement to the resolution in an authenticated document or documents
- the resolution in writing may comprise several documents containing the text of the resolution in like form to each of which one or more General Committee members has signified their agreement.

5.4 Sub Committees

The General Committee shall have power to appoint such sub committees, sub-groups or teams as it may from time to time decide.

The Association's Officers shall regularly meet as a permanent sub-group

Each sub-committee, sub-group or team shall normally consist of at least three General Committee members and up to a similar number of co-opted persons (except The Officers Sub-Group) for supervising or performing any activity or service and in each such case:

- (a) The General Committee shall define the terms of reference of the sub-committee, its composition and the duration of its existence
- (b) The sub-committee shall report upon its acts and proceedings at each meeting of the General Committee
- (c) The Honorary Officers shall be ex officio members of any sub-committee, sub group or team
- (d) All decisions made by the sub-committee, sub-group or team shall be subject to the approval of the General Committee.

5.5 Annual Returns

The General Committee shall comply with its obligations under the Charities Act 1993 (or any statutory modification or re-enactment of that Act) with respect to the keeping of accounting records for the Association, preparation of annual statements of the accounts for the Association, auditing or independent examination of such statements, the preparation of an annual report and annual return, and transmission of such reports, returns and statements to the Charity Commission for England and Wales

6. OFFICERS

(a) Honorary Officers. The Annual General Meeting shall elect an Honorary Secretary and Honorary Treasurer. The General Committee shall elect its Chairman and Vice Chairman and any such other officers as it may from time to time determine.

- All Honorary Officers shall hold office until the next Annual General Meeting, when they may stand for re-election.
- An Honorary Officer shall cease to hold office at any time upon giving written notice of resignation to the Chair.
- If a vacancy among the Honorary Officers occurs by death, resignation or disqualification, the General Committee shall have the power to fill it from among the General Committee members, Association members or in an extreme case co-opt a person outside Association membership until such time as the next the Annual General Meeting .
- The Association's Officers shall regularly meet as a permanent sub-group - as in Clause 5.4 for the expressed purpose of managing all Association matters in respect of legal obligations, guidance issues and other Association obligations that are known or may occur unexpectedly.

b) Paid Officers. The Committee shall have power to appoint and dismiss such employees of the Association as it may from time to time determine.

7. RULES OF PROCEDURE AT ALL MEETINGS.

7.1 General

- (a) Voting. Subject to the provisions of Clauses 5.3 and 5.4, all questions arising at any meeting shall be decided by a simple majority of those present and entitled to vote thereat or who have registered their vote by electronic means, as at 7.3 below. No member shall exercise more than one vote notwithstanding that he or she may have been appointed to represent two or more interests. In case of an equality of votes the Chairman shall have a second or casting vote
- (b) Quorum. One-third of the members shall form a quorum at meetings of the General Committee and all other Committees. Twenty members shall form a quorum at the Annual General or Special General Meetings of the Association.
- (c) Minutes. Minute books shall be kept by the Association, the General Committee and all other sub-committees and the appropriate Secretary shall enter therein a record of all proceedings and resolutions

7.2 Procedure at General Committee Meetings.

- The secretary or other person specially appointed by the General Committee shall keep a full record of proceedings at every General Committee meeting of the Association.
- No decision shall be taken at a General Committee meeting unless a quorum when at least one third of members are present, when a decision is taken. A member shall not be

counted in the quorum present when any decision is made about a matter upon which he or she is not entitled to vote.

- Questions arising at a meeting shall be decided by a majority to those eligible to vote
- In the case to an equality to votes, the person who chairs the meeting shall have a second and casting vote.

7.3 Participation in meetings by electronic means

- A meeting may be held by suitable electronic means agreed by the Association in which each participant may communicate with all the other participants.
- Any Committee member participating at a meeting by suitable electronic means agreed by the Association in which a participant or participants may communicate with all the other participants shall qualify as being present at the meeting.
- Meetings held by electronic means must comply with rules for meetings, including chairing and the taking of minutes.

7.4 Minutes

The General Committee must keep minutes of all:

- appointments of officers made by the Association;
- proceedings at general meetings of the Association;
- meetings of the General Committee and sub committees
- including the names of the members present at the meeting;
- the decisions made at the meetings; and
- where appropriate the reasons for the decisions;
- decisions made by the General Committee otherwise than in meetings.
- Accounting records, accounts, annual reports and returns, register maintenance
- The General Committee must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account reports and returns must be sent to the Charity Commission within 10 months of the financial year end.
- The General Committee must inform the Commission within 28 days of any change in the particulars of the Association entered on the Register

7.5 Notices.

- Any notice required to be served on any member of the Association shall be in writing and shall be served by the Secretary or the General Committee on any member either personally or by sending it through the post in a pre-paid letter addressed to such member at his or her last known address in the United Kingdom, and any letter so sent shall be deemed to have been received within 10 days of posting.
- The General Committee shall meet at least 3 times in any 12 months period (to be agreed at the annual general meeting in October and at least fourteen days' written notice of meetings shall be given to all members.
- A quorum at a General Committee meetings shall be not less than one third of all General Committee members.

8. ANNUAL GENERAL MEETING

Once in each year, in the month of October the General Committee shall convene an Annual General Meeting.

8.1 Notification

The secretary shall give at least 21 days' notice of the annual general meeting to all the members of the Association, including an agenda (to include a section on how a member can apply to serve on the General Committee) , which must also be posted on the Associations web-page and other approved electronic means of communication, the Centre's noticeboard and other conspicuous place or places in the area of interest. All the members of the Association shall be entitled to attend and vote at the meeting.

The Chairman of the General Committee shall be the chairman of annual general meetings, but if he or she is not present, before any other business is transacted, the persons present shall appoint a chairman of the meeting.

The General Committee shall present to each annual general meeting the report and accounts of the Association for the preceding year.

Nominations for election to the General Committee and the Honorary posts as at Clause 6 should be made by members of the Association in writing to the secretary of the General Committee at least 14 days before the annual general meeting. Association Members attending the annual general meeting may also volunteer themselves for election to the General Committee, without having applied in writing, but will need to be aware of the expectations. Should nominations exceed vacancies, election shall be by ballot.

An Annual General Meeting shall be quorate if attended by at least 20 people. In the event that no quorum is present or the meeting has to be abandoned, the meeting shall stand adjourned and be reconvened not less than 21 days later, clear notice of this being given in the same fashion as was required for the original meetings.

In the event of it not being possible to hold an AGM in October, efforts will be made to re-arrange the AGM within the following 3 months. In the exceptional circumstance that it is not possible to hold an AGM within the 12 months period, the General Committee will prepare a report in writing giving reasons for such and this will be communicated to every member, in the same fashion as previously mentioned.

All members of the Association present at the meeting shall be eligible to vote.

8.2 The business of the meeting shall be:

- (a) To receive and approve the Annual Report of the General Committee, which shall include a report of the Accounts of the Association for the preceding financial year and a report of the work and activities of the Association;
- (b) To appoint such auditors or independent examiners as are required by law to audit and/or examine the Accounts of the Association for the forthcoming financial year;
- (c) To elect members of the General Committee for the forthcoming year, including Honorary Officers in accordance with Clause 6;
- (d) To approve a list of Community Centre user groups each of which shall be entitled to nominate one member to the General Committee for the forthcoming year;
- (e) To consider any other business of which due notice has been given in writing to the Honorary Secretary no less than 21 days before the meeting and has been included in the notice of the meeting referred to in Clause ii above.
- (f) To consider and vote upon any proposals to alter this constitution;

8.3 Procedure at meetings

- No decision shall be taken at a meeting unless a quorum is present at the time when the decision is taken. A member of the General Committee shall not be counted in the quorum present when any decision is made about a matter upon which he or she is not entitled to vote.
- Questions arising at a meeting shall be decided by a majority of those eligible to vote.
- In the case of an equality of votes, the person who chairs the meeting shall have a second or casting vote.

9. SPECIAL GENERAL MEETINGS,

The Chairman of the General Committee, or the Secretary may at any time at their discretion, and shall within twenty-one days of receiving a written request so to do signed by not less than 15 members to the General Committee having the power to vote and giving reasons for the request, call a Special General Meeting of the Association for the purpose of altering the Constitution in accordance with Clause 13 hereof or of considering any matter which may be referred to them by the Committee or for any legitimate business.

- A notice stating the business to be discussed must be posted in a conspicuous place or places within the area of interest and on the Associations web-page and any other approved electronic means of communication to members.
- A Special General Meeting shall be quorate if attended by at least 20 persons. In the event that no quorum is present or the meeting has to be abandoned, the meeting shall stand adjourned and be reconvened not less than 21 days later, clear notice of this being given in the same fashion as was required for the original meeting
- All members of the Association present at the meeting shall be eligible to vote.
- The business of the meeting shall be to discuss only such matters as are on the agenda.

10. TERMS AND CONDITIONS FOR THE USE OF THE COMMUNITY CENTRE.

The General Committee shall have power to adopt and issue terms and conditions for the use of the Community Centre. Such terms and conditions shall come into operation immediately, and be applicable to authorised Group usage or rental usage, provided always that they shall not be inconsistent with the provisions of this Constitution.

11. FINANCE

All monies raised by or on behalf of the Association shall be applied to further the objects of the Association and for no other purpose

- (b) The Honorary Treasurer shall keep proper accounts of the finances of the Association
- (c) The accounts shall be examined at least once a year by an examiner who shall be appointed at the Annual General Meeting
- (d) A statement of accounts for the last financial year shall be submitted to the Annual General Meeting. The Financial year shall end on 31st July

11.1 Receipts and expenditure.

The funds of the Association, including all donations, contributions, grants and bequests, shall be paid into an account(s) operated by the General Committee in the name of the Association at such bank as the General Committee shall from time to time decide. All cheques drawn on the account must be signed by at least two members of the General Committee

11.2. Charity Commission Obligations

The General Committee shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to:

- the keeping of accounting records for the Association;
- the preparation of annual statements of account for the Association;
- the auditing or independent examination of the statements of account of the Association; and
- the transmission of the statements of account of the Association to the Charity Commission.

11.3 Annual Report.

The General Committee shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual report and its transmission to the Charity Commission.

11.4 Application of income and property

- The income and property of the Association must be applied solely towards the promotion of the objects.
- A General Committee member is entitled to be reimbursed by the Association or may pay out reasonable expenses properly incurred by him or her when acting on behalf of the Association
- A General Committee member may benefit from trustee indemnity insurance cover purchased at the Association's expense in accordance with, and subject to the condition in, section 189 of the Charities Act 2011
- None of the income or property of the Association may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the Association.

11.5 Benefits and payments to charity trustees and connected person

General provisions

- No General Committee member or connected person may buy or receive any goods or services from the Association on terms preferential to those applicable to members of the public;
- sell goods, services, or any interest in land to the Association
- be employed by, or receive any remuneration from, the Association;
- receive any other financial benefit from the Association;

unless the payment or benefit is permitted by Clause 11.6 or authorised by the court or the Charity Commission ("the Commission"). In this clause, a "financial benefit" means a benefit, direct or indirect, which is either money or has a monetary value.

11.6 Scope and powers permitting trustees' or connected persons' benefits

- A General Committee member or connected person may receive a benefit from the Association as a beneficiary of the Association provided that a majority of the trustees do not benefit in this way.
- A General Committee member or connected person may enter into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the Association where that is permitted in accordance with, and subject to the conditions in, section 185 and 186 of the Charities Act 2011.
- Subject to Clause 11.7 a General Committee member or connected person may provide the Association with goods that are not supplied in connection with services provided to the Association by the General Committee member or connected person.
- A General Committee member or connected person may receive interest on money lent to the Association at a reasonable and proper rate which must be not more than the Bank of England bank rate (also known as the base rate).
- A General Committee member or connected person may receive rent for premises let by the member or connected person to the Association. The amount of the rent and the other terms of the lease must be reasonable and proper. The General Committee member concerned must withdraw from any meeting at which such a proposal or the rent or other terms of the lease are under discussion.
- A General Committee member or connected person may take part in the normal trading and fundraising activities of the Association on the same terms as members of the public.

11.7 Payment for supply of goods only – controls

- The Association and its General Committee members may only rely upon the authority provided by clause 11.6 if each of the following conditions is satisfied:
- The amount or maximum amount of the payment for the goods is set out in an agreement in writing between the Association and the General Committee member or connected person supplying the goods (“the supplier”) under which the supplier is to supply the goods in question to or on behalf of the Association.
- The amount or maximum amount of the payment for the goods does not exceed what is reasonable in the circumstances for the supply of the goods in question.
- The other General Committee members are satisfied that it is in the best interests of the Association to contract with the supplier rather than with someone who is not a General Committee member or connected person. In reaching that decision the General Committee members must balance the advantage of contracting with a General Committee member or connected person against the disadvantages of doing so.
- The supplier is absent from the part of any meeting at which there is discussion of the proposal to enter into a contract or arrangement with him or her or it with regard to the supply of goods to the Association.
- The supplier does not vote on any such matter and is not to be counted when calculating whether a quorum of General Committee members is present at the meeting.
- The reason for their decision is recorded by the General Committee in the minute book.
- A majority of the General Committee then in office are not in receipt of remuneration or payments authorised by the Association.

12. TRUST PROPERTY

The title of all and any real property which may be acquired by or for the purposes of the Association shall be vested in Building Trustees who shall be appointed by the General Committee and who shall enter into a Deed of Trust setting forth the purposes and conditions under which they hold the said property in trust for the Association. The number of Building Trustees shall not be less than two (2) nor more than four (4) persons

13. ALTERATIONS TO THE CONSTITUTION.

Any proposal to alter this Constitution must be delivered in writing to the Secretary of the Association not less than 28 days before the date of the meeting at which it is first to be considered.

An alteration will require the approval of both:

- (a) a simple majority of members of the General Committee present and voting at a General Committee meeting;
- (b) a two thirds majority of individual members and representatives of the Constituent bodies and Sections of the Association present and voting at a General meeting.

13.1 Alterations to the Constitution.

Subject to the following provisions of this clause the Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.

No amendment may be made to Clause 1 (the name of charity), Clause 2 (the objects clause), and Clause 14 (the dissolution clause) without the prior consent in writing of the Charity Commission.

No amendment may be made which would have the effect of making the Association cease to be a charity at law.

The General Committee should promptly send to the Charity Commission a copy of any amendment made under this clause.

13.2 Amendment of constitution

- As provided by sections 224 to 227 of the Charities Act 2011 this constitution can only be amended by a resolution passed by a 75% majority of those members of the Association voting at an Annual General Meeting of the Association called in accordance with clause 8 and/or a Special General Meeting (clause 9) .
- No amendment that is inconsistent with the provisions of the Charities Act 2011 or the General Regulations shall be valid.
- A copy of every resolution amending the constitution, together with a copy of the Association's constitution as amended must be sent to the Charity Commission by the end of the period of 15 days beginning with the date of passing of the resolution, and the amendment does not take effect until it has been recorded in the Register of Charities.

Notice of each such meeting must have been given in accordance with normal procedure but not less than 14 days prior to the meeting in question and giving the wording of the proposed alterations.

No alteration to Clause 2 shall be made without the consent of the Secretary of State for Education and Science

If Building Trustees have been appointed in accordance with Clause 12 hereof an alteration shall not be made without the knowledge and consent of the Building Trustees, but such consent shall not be unreasonably withheld by them

14. DISSOLUTION.

If the General Committee by a simple majority decides at any time that on the ground of expense or otherwise it is necessary or advisable to dissolve the Association it shall call a meeting of all members of the Association who have the power to vote and of the inhabitants of the area of benefit of the age of eighteen years and upwards of which meeting not less than 21 days notice (stating the terms of the resolution to be proposed thereat) shall be posted in a conspicuous place or places in the area of benefit and advertised in a newspaper circulating in the area of benefit and given in writing to the Secretary of State for Education and Science and the Secretary of the National Federation of Community Associations. If such decision shall be confirmed by a simple majority of those present and voting at such meeting the General Committee shall have power to dispose of any assets held by or in the name of the Association. Any asset remaining after the satisfaction of any proper debts and liabilities shall be applied towards charitable purposes for the benefit of the inhabitants of the area of benefit as the General Committee may decide and as may be approved by the Secretary of State for Education and Science.

GLOSSARY OF TERMS

WORD	FULL TITLE	ABBREVIATION
Association	Havenstreet Community Association	HCA
Centre	Havenstreet Community Centre	HCC
Area of Benefit	Havenstreet, Isle of Wight and the neighbourhood	
Member	Inhabitant of Havenstreet and the neighbourhood	
Objects	The stated purpose(s) and rationale of the Havenstreet Community Association as defined in the Constitution	
General Committee	otherwise the Governing Board of Trustees	
Committee Member	Member of the HCA General Committee	
Individual Member	a person who is voted on at the Annual General Meeting	
Group member	one who represents an approved group or association according to the Constitution schedule	
Associate Member	a non member who offers, provides or otherwise gives support to the Association	
Sub-committee (Sub-team; Sub-group)	a small sub-group set up and appointed by the General Committee for a fixed purpose	
Management Committee	A permanent sub-committee appointed by the General Committee to manage Association affairs as defined	
quorum	the requisite number of attendees who must be present for the meeting to be legal	
Officers	Honorary Officers as elected at each AGM - Treasurer and Secretary and other posts as approved and elected by the General Committee	
Trustee	Member of the HCA General Committee	
Building Trustee	Named Trustee (of between 2 and 4) of the Havenstreet Community Centre	
The Register	Register of charities maintained by the Charity Commission	
Commission	Charity Commission	CC

" connected person" means:

- (1) a child, parent, grandchild, grandparent, brother or sister of the trustee;
- (2) the spouse or civil partner of the trustee or of any person falling within sub-clause (1) above;
- (3) a person carrying on business in partnership with the trustee or with any person falling within sub-clause (1) or (2) above;
- (4) an institution which is controlled -
 - (a) by the trustee or any connected person falling within sub- clause (1), (2), or (3) above; or
 - (b) by two or more persons falling within sub-clause (4)(a), when taken together
- (5) a body corporate in which -
 - (a) the charity trustee or any connected person falling within sub-clauses (1) to (3) has a substantial interest; or
 - (b) two or more persons falling within sub-clause (5)(a) who, when taken together, have a substantial interest.
- (6) Sections 350 - 352 of the Charities Act 2011 apply for the purposes of interpreting the terms used in this clause.

HAVENSTREET COMMUNITY ASSOCIATION
SCHEDULE OF QUALIFYING GROUP MEMBERSHIP

SCHEDULE 1 - CORPORATE BODIES

Under Clause 4.1 (a) of this Constitution, Constituent Bodies within "the area of benefit" shall be granted Group Membership with a named representative to sit on the General Committee, with full voting rights.

Group Membership is reviewed each year at the Association's Annual General Meeting.

CORPORATE BODY

- 1 St. Peter's Church
- 2 Havenstreet and Ashley Parish Council

SCHEDULE 2 - SECTIONS (GROUPS)

Under Clause 4.2 (b) of this Constitution, the General Committee may permit Sections (Groups) formed within the Association among individual members for the furtherance of a common activity, Group Membership with a named representative to sit on the General Committee, with full voting rights.

Group Membership is reviewed each year at the Association's Annual General Meeting.

SECTION

- 1 Short mat bowls
- 2 Havenstreet Countrywomen
- 3 Badminton
- 4 Ukulele